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Faculty Senate

1969

March 19, 1969

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Recommended Citation

Faculty Senate, "March 19, 1969" (1969). *Minutes*. 386.
https://thekeep.eiu.edu/facsen_mins/386

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EASTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Minutes of March 19, 1969

MEMBERS PRESENT: Smith, Ferguson, Green, Fagan, Price, Holley,
Crane, White, Bouknight, Tingley, Hieronymus,
Gover, Spaniol, Lahey.

MEMBERS ABSENT: Rawls.

The minutes of February 26, 1969, were approved as published.

REPORTS:

- A. Council of Faculties: Printed reports of the orientation meeting of the Council of Faculties were circulated to the members of the Faculty Senate. Dr. Spaniol spoke about the meeting and said that he was impressed with the spirit and statements of cooperation indicated by the members and the officials of the Board of Governors. Although the printed proposal which established the Council is not the final word in organization, it was not immediately attacked. There was a real effort to get to work on issues and to establish topics for the next official meeting of the Council. The main questions taken up were about how, where, and when to meet and to operate. Several proposals have already been given to the Council for discussion, including sabbatical leaves, salary schedules, and the apportionment of faculties by rank.

A member from Chicago State College brought up the question of alternates to the Council and asked that they be given the same status as elected representatives. Consensus was that the alternates would be considered as substituting for the elected representatives and that the members of the Council would be the representatives only. A final decision could not be made at this meeting, because it was not a regular session of the Council, but a motion was made and passed by a vote of 7 to 3 that alternates would serve only as substitutes.

Officers were selected, but other business will remain until the meeting of March 24 at NISC.

House and Senate Bills introduced to the 76th General Assembly were circulated. A detailed summary of the budgetary processes was given to the Council.

COMMUNICATIONS:

- A. From President Doudna, a memo correcting two statements made as a part of the summary of the Board meeting of February 20, 1969. All statements referring to the auditorium were actually referring to a stadium. Funds mentioned as entirely contingency funds are known as "educational income" funds and are generated by student fees rather than by taxes.

- B. From Vice President Holt, a copy of a letter from Mr. Gibala on changes in the retirement system processes. A copy of pertinent material is on file in Mr. Holt's office.
- C. From Verna D. Wittrock of the English department, a memo describing parking problems at Coleman Hall.
- D. From Dean Anfinson, a copy of a memo sent to Miss Wittrock and stating the problems involved in issuing temporary and permanent permits. His note pointed out that regular supervision is being made of parking in the Coleman Hall area and that a number of vacancies exist at almost every hour. During the period of February 17-21, 275 tickets were issued to cars with no decals or with improper decals and that fines are being paid daily in the Security Office.
- E. From President Doudna, a note regarding the Student-Faculty Boards. The note was a copy of one sent to Dean Anfinson and said that he might get in touch with Chairman White to assess the attitude of the Faculty Senate on the advisability of the faculty again making faculty appointments to the Student-Faculty Boards. Unless there is a new proposal made for the organization of these Boards, the process will continue as it did this past year.

The matter of appointing faculty members to the Boards has several possible solutions and Chairman White and Dr. Hieronymus will confer with the President to reassess opinions. A report will be made at the next meeting of the Senate.

- F. From Dr. Spaniol, a letter of resignation from the Nominations and Election Committee. Dr. Spaniol felt that his election to the Council of Faculties would require, at least, the time previously used by this Committee. Dr. Price agreed to serve as a member of the Committee and Jane Lahey will be the new chairman. Miss Green will continue as the other member of the Committee.
- G. From Dr. McKenna, a note saying that he would be glad to meet with the Senate to discuss the report of the ad hoc committee on honors and awards.
- H. From Dr. Rawls, a letter of resignation from the Senate. Dr. Rawls has taken on a new project which will use any time he might have had available to the Senate. The alternate next in line for membership on the Faculty Senate is Dr. Paul Overton, who was not immediately available for consultation. Dr. Overton will be notified.
- I. From President Doudna, a memo enclosing copies of a letter from the chairman of the Universities Retirement System for study by the Faculty Senate. The letter was circulated to the members.

NEW BUSINESS:

- A. Faculty Bibliography. On February 20, 1969, a letter was sent to the Faculty Senate by Ken Midkiff, Speaker of the Student Senate, inquiring about a bibliography of all works published by current faculty. He proposed that the list be offered for sale or for free distribution in the textbook library. The topic had been postponed at the previous meeting because of the need to work on the constitution.

It was moved (Smith) and seconded (Lahey) that the Student Senate be complimented for undertaking the worthy project of compiling a bibliography of faculty publications. The vote was 12 for and 1 abstaining.

- B. President's memorandum to the Faculty, March 12, 1969. In this missive, second paragraph, he says, "Until the last two years or so, both persons on the staff and those being brought in who had responsibilities as Deans, Directors, and Department Heads, etc., were paid the same per month as they would have been paid had they been teaching full-time. This practice results in salaries for such personnel being average or below average in most studies in which we participate whereas salaries for the teaching faculty members tend to average high in comparison with other schools of this nature. I have discussed with the Personnel Committee the wisdom of a gradual correction of this situation, probably over a two-year period, and we now believe this should be undertaken."

A possible implication of this statement is that there might be incorporated a flat fee for department heads and others having similar responsibilities. While administrative positions may require salaries of a special remunerative nature, it was felt that there should be discussion of this matter and perhaps of others brought up by the memorandum. It was agreed to attach the topic to the agenda as (a) salaries for department heads and (b) summer rotation plans. Agreement was by consensus.

- C. Cancellation of Research Grants for the Summer. Several faculty members have been affected by the cancellation of the research grants for the summer and at least three faculty members have suffered actual monetary and professional hardship as a result. Although the action might result in a savings to the institution of \$22,000 in grants, there is also the question of hardship and the possibility that there may be a breach of contract involved.

Several Senate members agreed that it might be worthwhile to learn the extent of economizing being done on other campuses. The problem at Eastern Illinois University may be unusual since it stems from our overenrollment as much as it does from the economy measures ordered by the Governor. It was agreed that the matter should be placed on the agenda for study by the Senate.

OLD BUSINESS:

- A. Constitution: Time has become a problem in the ratification of the constitution if there is one to be completed during this school year. It is possible that there could be a faculty meeting on April 3 with a vote on April 10 and 11, providing the constitution as revised is approved by the Sneate shortly. The approved constitution is to be included with the minutes of this meeting.

Approval of the constitution will rest with the faculty and it is known from casual conversations that some faculty members disagree with parts of the constitution as it now stands. Attaching the constitution to these minutes will serve as a form of publicity, but more publicity on the values of the document are needed. It was suggested that individual Senate members made themselves available for meetings with department and division groups to discuss the questions involved. This constitution is the first solid evidence of the inclusion of the Faculty Senate in the chain of command and of the authority which might be granted to the Senate.

After individual deliberation, several more changes in the form of the constitution were recommended and made.

It was moved (Hieronymus) and seconded (Ferguson) that the title of Article II be changed to read "Relationship between Faculty and Administration." Revise Article II to include Section 1, The Senate will establish and maintain open and regular channels for communication with the President and with other appropriately responsible members of the administration about actions taken on the concerns and responsibilities in Article I, Section 2. Include as Section 2 the previously existing statement in Article II, which reads: The President of the University shall have the power to reject any Senate action, provided that his rejection be in the form of a written communication to the chairman of the Senate which shall state the reasons for his opposition and which shall reach the chairman of the Senate within thirty days of the original Senate action. By a two-thirds vote, the Senate may appeal any rejected measure directly to the Board of Governors. In such cases the Senate shall draft an explanation of its appeal and shall delegate one of its members to present the appeal in person before the Board at its next scheduled meeting. Approval of the motion was unanimous.

Approval of several editorial changes was given by consensus. In Article I, Section 3, line 3, the word "educational" was removed as unnecessary. In Article V, Section 3, first line, "for itself" was deleted as redundant. In Article VII, Section 1, first line, the designation (October and March) was removed as unnecessarily limiting.

It was moved (Holley) and seconded (Bouknight) that Article X, Section 3, be changed to read: The constitution will be considered ratified when approved by a simple majority of the eligible voters. For the ratification ballot only, eligible voters shall include all categories of University

staff eligible to vote in the last previous election of Faculty Senate members. The vote was 9 for and 4 against.

The question of what to do if the constitution is not ratified was raised and briefly discussed. No decisions were made nor solutions offered. Since the benefits to be derived from the constitution will fall to a great majority of the members of the University staff, it was suggested that non-ratification may not become a problem.

At this point, Chairman White turned the meeting over to Vice Chairman Holley. A tabled motion made by Dr. White was awaiting Senate action. The original motion had been revised by Dr. White after a conversation with President Doudna. Dr. White moved the acceptance of the preamble as changed, but withdrew his motion because it overlaid and interfered with the tabled motion. Here, because of the late hour, Mr. Gover suggested a special meeting of the Senate to review the matter. Several Senate members felt that they had to leave and would not be able to take part in a discussion of the motion. It was agreed to have a continued meeting Friday, March 21, at 4:00 p.m. The meeting was interrupted at 9:50 a.m.

William J. Crane
Secretary

EASTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Minutes of March 19, 1969

(The meeting of March 19, 1969, was interrupted at 9:50 a.m. and a continuation of the meeting was called for 4:00 p.m. March 21, 1969.)

MEMBERS PRESENT: Ferguson, Fagan, Price, Holley, White, Bouknight, Hieronymus, Gover, Spaniol, Lahey, Overton.

MEMBERS ABSENT: Smith, Green, Crane, Tingley.

OLD BUSINESS: (Continued)

Prior to convening on this date, the topic under discussion was the Constitution.

It was moved (Gover) and seconded (Bouknight) to remove from the table Dr. White's motion of February 19, 1969, which had proposed a revision of the preamble to the Constitution. The motion passed 11 to 0.

In the interim, Dr. White had revised his original proposal and had presented it to Senate members in duplicated form for study.

It was moved (Ferguson) and seconded (Hieronymus) to adopt the further revised preamble as a substitute for the tabled preamble of February 19. It reads: This constitution is framed with the view that direction of the University is both the right and the responsibility of those most immediately involved in the primary function of the University: the preservation, extension, and dissemination of knowledge. Thus, the premise of this constitution is that the Faculty Senate, in providing direction to the President in his administration of University affairs, must represent the faculty and speak as the authoritative faculty voice. Further, in all actions it may take, the Faculty Senate shall be responsive not only to faculty views, but also to the common and several needs of students and of all those administrative and non-academic staff without whose services the climate of learning cannot be sustained.

In the discussion following the motion, it was pointed out that a strong faculty vote in favor of ratification would be the best sign of support for the constitution and for the place of the faculty in the governance of the institution. A question of alternatives was raised in case the President does not accept the constitution. Should this occur, the constitution could be sent to the Board of Governors for their information and action. At present, as long as a copy of the constitution is appended to the minutes of the Senate, the Board will have an opportunity to see it. It was noted that if the purpose of a preamble is to describe the material in the constitution, the present revision of the preamble states it well. The question was called and the vote was 11 for and none against.

Following the vote, plans for meetings with faculty members were considered. It was felt that the total faculty should be divided into groups or

areas. The decision was to hold building meetings, as much as possible, depending upon the rooms available. Senate members volunteered to be responsible for specific groups and buildings and the details will be finalized at the next Senate meeting.

The meeting adjourned at 4:55 p.m.

NOTE: Since the publication of the constitution, it has been noted that Article X, Section 3, was not given in its revised form. It should read: The constitution will be considered ratified when approved by a simple majority of the eligible voters. For the ratification ballot only, eligible voters shall include all categories of University staff eligible to vote in the last previous election of Faculty Senate members.

CALENDAR

September	University Calendar
October	Welfare
November	Budget
December	-----
January	-----
February	Welfare
March	Committee Nominations
April	Elections
May	Buildings and Grounds

AGENDA

1. Constitution
2. Major and minor committees and councils
3. Overloads

William J. Crane
Secretary

FACULTY SENATE CONSTITUTION
of
Eastern Illinois University

Article I

Functions

Section 1 The Faculty Senate is the official representative body of the faculty.

Section 2 The Faculty Senate shall reflect and represent those faculty members actively engaged in academic affairs. Among the concerns and responsibilities of the Senate shall be the following:

- a. the framing and review of educational goals for the University;
- b. the size, composition, and qualifications of the student body;
- c. the direction of student affairs, scholarship aid, and financial assistance;
- d. the planning for and the use of physical resources;
- e. the establishment of both long and short range budgetary priorities;
- f. the determination of curriculum, subject matter, methods of instruction, and grading policies;
- g. the selection and appointment of both administrative and teaching personnel;
- h. the creation and reassignment of both administrative and faculty positions;
- i. the determination of faculty status and personnel policies, including promotion, salary, tenure, leaves, sabbaticals, dismissals, and other matters affecting individual faculty members;

- j. the amount of athletic emphasis;
- k. the degree of research orientation;
- l. the participation of faculty in departmental decisions and in all other matters of general University welfare.

Section 3 Except where specified in statute law, or in the published policies of the Board of Governors, the Faculty Senate reserves the right to initiate and to consider policies not enumerated in Section 2.

Article II

Relationship Between the Faculty Senate and the Administration

Section 1 The Senate will establish and maintain open and regular channels for communication with the President and with other appropriately responsible members of the administration about actions taken on the concerns and responsibilities indicated in Article I, Section 2.

Section 2 The President of the University shall have the power to reject any Senate action, provided that his rejection be in the form of a written communication to the Chairman of the Senate which shall state the reasons for his opposition and which shall reach the Chairman of the Senate within thirty days of the original Senate action. By a two-thirds vote, the Senate may appeal any rejected measure directly to the Board of Governors. In such cases the Senate shall draft an explanation of its appeal and shall delegate one of its members to present the appeal in person before the Board at its next scheduled meeting.

Article III

Membership and Elections

- Section 1 The Faculty Senate shall be elected from and by the members of the faculty, which for purposes of this constitution is defined as follows: All permanent staff holding the rank of instructor, assistant professor, associate professor, or professor, excepting the President, the vice presidents, the deans, and the directors. (The term permanent here means all staff holding other than temporary contracts.)
- Section 2 Members of the Senate shall be at least in their third year of employment in the University. They may be nominated after having completed two full years of employment at Eastern.
- Section 3 The number of Senators shall be fifteen at all times.
- a. Five members shall be elected each April for terms of three years.
 - b. Only those designated as faculty in Article III, Section 1, are to be eligible to vote.
 - c. Other necessary election procedures shall be established by the Faculty Senate through its By-Laws.

Article IV

Officers and Executive Committee

- Section 1 The Faculty Senate shall elect a Chairman, a Vice-Chairman, and a Secretary from its membership, which shall constitute the Executive Committee of the Senate. The Chairman of the Senate shall

preside at all meetings of the Senate and of the Executive Committee.

Section 2 In the absence of the Chairman of the Senate, the Vice-Chairman shall serve in his place. In the event the Chairman shall resign or is unable to continue in office, the Vice-Chairman shall serve out the Chairman's term and a new Vice-Chairman shall be elected.

Article V

Committees

Section 1 The Faculty Senate shall establish standing committees clothed with such responsibilities as the Senate has the power to confer. All existing committees, commissions, boards, and councils of the faculty shall, from the adoption of this constitution, be committees of the Faculty Senate and subject to all provisions of this article.

Section 2 The Faculty Senate may create such special committees as it deems necessary for the execution of its responsibilities; such special committees shall be discharged upon the completion of their assigned duties.

Section 3 The Faculty Senate shall reserve the right to review all recommendations and actions of all its committees. After appropriate review procedures, the Faculty Senate by a two-thirds vote may rescind the action of any of its committees.

Section 4 Upon petition by a majority of the members of the faculty, any action by the Senate may be rescinded.

Article VI

Faculty Senate Meetings

- Section 1 The Faculty Senate shall meet at least twice monthly when the University is in session. The date of the regular meetings shall be determined by the Senate as a whole.
- Section 2 Special meetings of the Senate may be held at any time at the call of the Chairman or at the written request of any three members of the Senate.
- Section 3 A quorum of the Senate shall be ten members.
- Section 4 The right to address the Faculty Senate shall be granted to any faculty member upon written request to the Chairman, and the subject of his request shall immediately appear on the agenda.
- Section 5 Any member of the faculty may attend any meeting of the Senate, except when the Senate is in executive session.

Article VII

General Faculty Meetings

- Section 1 Biannual meetings of the faculty shall be chaired by the Chairman of the Faculty Senate.
- Section 2 Special meetings of the faculty are to be called by the Chairman of the Faculty Senate upon presentation of a petition by fifty faculty members.

Article VIII

Amendments

- Section 1 By a two-thirds vote of the Faculty Senate membership (i.e.,

10 votes) a proposal to amend this constitution may be submitted to the general faculty for vote.

- a. A copy of the proposed amendment shall be distributed through the mail to each faculty member at least two weeks before a vote is taken. In the interim, a general faculty meeting will be called for the purpose of discussing the proposal only.
- b. Vote on the proposal shall be by secret ballot at a time subsequent to the meeting.
- c. For an amendment to succeed, a simple majority of the total faculty must approve the amendment.

Section 2 Upon petition by one-tenth of the members of the faculty, a proposed amendment will be presented to the general faculty, and the proposal must then pass through stages a, b, and c of Section 1 of this article.

Article IX

By-Laws

Section 1 Upon receiving a majority vote of the total membership of the Faculty Senate (i.e., 8 votes), a by-law shall be adopted unless one-tenth of the faculty by petition ask for a referendum.

- a. Within three weeks after such petition has been received requesting a referendum on the by-law, the Faculty Senate shall conduct a vote by secret ballot.
- b. To defeat the proposed by-law adopted by the Faculty Senate, a simple majority of the votes by the total faculty must be in opposition.

Article XRatification

- Section 1 A general faculty meeting shall be called for the purpose of discussing the provisions of this constitution.
- Section 2 No sooner than one week after and no later than two weeks after the above faculty meeting, the faculty will approve or reject this constitution by a secret ballot.
- Section 3 The constitution will be considered ratified when approved by a simple majority of the faculty. For the ratification ballot only, eligible voters shall include all categories of University staff eligible to vote in the last previous election of Faculty Senate members.
- Section 4 After the first election under the new constitution, the ten Senate members with uncompleted terms in the outgoing Senate shall complete the terms to which they were elected.
- Section 5 The Nominations and Elections Committee of the outgoing Senate shall conduct the first election for the new Senate. The outgoing Senate will set the time and place for the first meeting of the new Senate.